

Facilities Committee Meeting Minutes – November 27, 2023

Roll Call:

Committee Members:

Administrators: Alberto Vasquez (Chair)

Faculty: Steven Brown (co-Chair), Madeline Mueller, Thomas Menendez, Jennifer Rudd (arrived late)

Classified Staff: Maria Salazar-Colon, David Delgado, Michael Snider

Students: Christina Michaud

Unrepresented: Tim Ryan

Committee Alternates:

Administrators: David Yee

Faculty: Alan D'Souza

Classified Staff: Shawn Clifton, Colin Hall, Robert Lam

Students:

Not Present:

Administrators: Kit Dai, Zachary Lam

Faculty:

Classified Staff:

Students: Travis Ezell

Unrepresented:

Resources: [Facilities Committee Web Page](#)

1. **Call to Order** 1:04 PM
 - a. This meeting was held via video conference.
2. **Approval of Agenda**
 - a. Discussion – The committee will address item 8c at 1:30pm to accommodate the schedule of guest presenter Kristin Charles; no change to agenda is necessary.
 - b. Motion to approve the agenda made by Steven Brown, seconded by Christina Michaud.
 - c. Abstentions 0
 - d. Nay votes 0
 - e. Motion passed by consensus.
3. **Public Comment – Items not on the agenda**
 - a. Public Comment was submitted in writing by Ilgiz Khisamov. The comment was read by Steven Brown.
 - i. *I ask that you consider urgently improving the landscaping around MUB. Its current condition is both depressing, deplorable, and as drab as Republican prospects in San Francisco. Ideally, it should be done this rainy season, with mobilization, if necessary, of the campus community. Giving the MUB a more ear-pleasing name is a great idea. I support that but making the place more eye-pleasing and beneficial for all who visit or work at that building. Thank you for your time. Best, Ilgiz Khisamov*
 - b. Public Comment was made by Denah Johnston regarding facilities for the cinema department.
 - c. Public Comment was made by Harry Bernstein regarding 1400 Evans.

4. Approval of Minutes – 10/23/23

- a. Discussion – none
- b. Motion to approve the minutes was made by Steven Brown, seconded by Christina Michaud.
- c. Abstentions 0
- d. Nay votes 0
- e. Motion passed by consensus.

5. AVC report – Construction Projects – Alberto Vasquez

- a. Introduction of the new Facilities Project Managers (Roxana Vargas Greenen, Jasmine Kaw, Way Chan, Tom Lam) to the committee.
- b. We are working with HR on hiring a Director of Buildings & Grounds, Maintenance Superintendent, Utility Workers, and Custodians. This includes developing the postings and forming the hiring committees. We are also working on hiring various trade positions.
- c. The Mission Center and John Adams Center heating projects are complete and operational.
- d. The Wellness Center heating equipment has been installed; there is a gas-line pressure issue that needs to be resolved.
- e. Student Health Center transformer – we are working with occupants of this quadrant of campus to schedule work for early January before students return.
- f. Science Hall heating system is in design and is going to be a separate outdoor system.
- g. Cloud Hall heat seems to be working well.
- h. We are working with a contractor on high-pressure line replacement for the arts buildings (Creative Arts, Visual Arts, Arts Extension), to be completed in the spring.
- i. Smith Hall/Statler heating system is in the design stage.
- j. Rosenberg Library heating/HVAC system design was submitted to DSA and is in review.
- k. DRT (Diego Rivera Theater) is in the last few weeks of design work; we are scheduled to submit to DSA at the end of December.
- l. Rudolph and Sletten have been designated as the CM at Risk for the DRT.
- m. STEAM building – new photos were shared, both exterior and interior. The project is still on track. We are finalizing furniture scenarios.
- n. SSC (Student Success Center) – photos were shared of newly erected steel structure.
- o. Conlan Hall relocation – we still need some concrete work outside of MUB by the ADA parking. We are working on a schedule to replace the heating units on the 600 & 700 bungalows, scheduled for December.
- p. State Funded:
 - i. 750 Eddy – still waiting on follow up from the state.
 - ii. Utility Infrastructure Project – on 11/10/23 a fire alarm testing took place. As a result, we will be upgrading/replacing/adding devices.
- q. Science Hall – By the end of next year people will be moved to the STEAM building, so we are working on a RFP for construction engineer and architect to do some preliminary work.
- r. Evans Center renovation – we are still trying to move forward and are awaiting final decisions from the Chancellor and Board of Trustees on the next steps.

6. Buildings & Grounds Director's Report – Alberto Vasquez

- a. Ryan Schneider is our Acting Buildings & Grounds Maintenance Superintendent overseeing Trades and Crafts.
- b. We are working on the Bin-Genie system/Onuma reporting system that was rolled out in Aug/Sept. Ryan has been working on training the crafts how to use it. Ryan noted that selecting a request type is necessary to get the work order to the right people. If nothing is selected, it goes into a general inbox and sits in queue instead of being assigned to a tradesperson. Right now, this shows as optional, so we will talk to Onuma about changing that.
- c. We are in the process of hiring 3 gardeners. Interviews are scheduled. Other positions are in different stages of the hiring process.
- d. We are also tracking elevator updates that are in process.

7. Old Business

- a. Diego Rivera Mural
 - i. Alberto shared an article regarding a cross-complaint filed by CCSF with the committee. This is publicly available on the CCSF website.
- b. 1550 Evans
 - i. The last information we had was from a public forum earlier in the semester, during which the Chancellor mentioned he was working with the PGC. We are awaiting any further news on those discussions.
- c. Parking Structure update
 - i. We are putting together documentation over the next few weeks for the Board of Trustees regarding a potential parking structure and getting a consultant onboard. We hope to have more information for the next meeting.
- d. Friday Kahlo Quick Build – Public Forum 12/5/23
 - i. There will be a town hall held at MUB 140. SFMTA will be the main presenters. 3-5 PM will be an informal chat with SFMTA staff and then an open house presentation 5:30 – 7 PM. We are finalizing a draft that go out to the CCSF community.

8. New Business

- a. Board Items – Informational
 - i. Operational only, notice of completion.
- b. Board Items – Action
 - i. None
- c. Proposed naming of the Multi-Use Building (MUB) after Harry Britt – Kristin Charles
 - i. There was a second reading of the proposal (First reading took place at the October meeting).
 - ii. The proposal has also been sent to relevant constituent groups. (Academic Senate, PGC) Mostly what has come back are questions. There has been a suggestion to name a room for Harry Britt in lieu of the whole building.
 - iii. Roll Call Vote on the resolution as presented made by Alberto Vasquez, seconded by Michael Snider.
 - i. Yes – Vasquez, Yee, Snider (3)
 - ii. No – Brown, Mueller, Thomas, Rudd, Salazar-Colon, Delgado, Ezell, Ryan (8)
 - iii. Abstain – Michaud (1)
 - iv. Motion fails to pass.
- d. Steven Brown made a second motion for a recommendation to name a room or program (possibly the QRC), with input from constituents/building user groups, in honor of Harry Britt, following the current policies and procedures related to naming facilities. The motion was seconded by Alberto Vasquez.
 - i. Roll Call Vote
 - i. Yes – Vasquez, Yee, Brown, Mueller, Menendez, Rudd, Salazar-Colon, Delgado, Snider, Michaud, Ezell, Ryan (12)
 - ii. No – 0
 - iii. Abstain – 0
 - iv. Motion passed unanimously. Alberto Vasquez advised that the committee will provide Kristin Charles with a written version of the recommendation.

9. Future Business

- a. Call for agenda items.
- b. Building/Space Inventory – PMs will work on updating this information.

Adjournment – Meeting adjourned by Chair Alberto Vasquez at 3:08 PM.