



**Participatory Governance Council  
September 15, 2022**

**MINUTES**

Meeting Called to Order at 3:33 PM		
No	Item	Discussion/Outcome
1	Land Acknowledgment (Procedural)	
2	Roll Call (Procedural)	<p><b>Council Members:</b></p> <p>Administrators: Lisa Cooper Wilkins (Chairperson), Stephanie Chenard, J. Dawgert-Carlin, John Al-Amin Staff: Athena Steff, Maria Salazar-Colon, Michael Snider, Chris Brodie, Faculty: Mitra Sapienza, Maria Del Rosario Villasana, Students:</p> <p>Council Alternates: Administrators: Classified Staff: Linda Liu Faculty: Sheri Miraglia, Katia Fuchs, Mary Bravewoman Students: Angelica Campos</p>
3	Approval of Agenda September 15, 2022 (Procedural)	Motion to approve the agenda with the noted corrections, change to Agenda September 15, 2022
4	Approval of <a href="#">September 1, 2022</a> (Procedural)	Moved to approved and seconded as presented
5	Public Comments on Items not on the Agenda (Procedural)	No public comments.

Minutes by AD

6	Chancellor's Report	<p>Chancellor David Martin</p> <ul style="list-style-type: none"> <li>• CCSF along with other California Community Colleges received a Mental Health grant</li> <li>• Provided updates on the <a href="#">COVID website</a> training materials are available on the website</li> <li>• Updating current campus maps (no Judson village is included)</li> <li>• Registration: had a major milestone. Will start a process of creating a taskforce. Hope to have a new registration system by late Spring next year</li> <li>• Board Policy – will be another round, will bring to PGC for the second read</li> <li>• A few open positions at the administrative level will be available. No new positions. SA is looking at re-organizing the workflow.</li> </ul> <p>Comment from Mitra Sapienza: Thanked the Chancellor for having non-violent communication training accessible. J. Carlin and Dr. Shelly made it accessible</p> <p>Question from Angelica Campos: What job positions you are looking at in terms of job load?</p> <p>Answer from Lisa Cooper Wilkins: Focus on student experience and student success, structure and staffing. Holistically looking at everything is Student Affairs.</p> <p>No public comments.</p>
7	Awards and Recognition (Information)	<ul style="list-style-type: none"> <li>• Angelica Campos thanked Chancellor Martin for the advocacy of AB1919.</li> </ul>

		<ul style="list-style-type: none"> <li>• Lisa Cooper Wilkins extended her kudos to Dr. Al-Amin for completing the Adoption Budget</li> </ul> <p>No public comments.</p>
8	Old Business	
	a) Adoption Budget (Information)	<p>John Al-Amin</p> <ul style="list-style-type: none"> <li>• Started the budget work a little earlier to have an opportunity to take items to the Board and Committee</li> <li>• Begin to work on next year’s budget, will change the framework</li> <li>• Will be working on developing a budget forum and Town</li> <li>• Hall to discuss with the college what this actually means</li> <li>• There are numbers of other areas in which one-time funds are available</li> </ul> <p>No public comments.</p>
	b) Review of Constituent Engagement Process (Information)	<p>Kristin Charles</p> <ul style="list-style-type: none"> <li>• Constituent engagement process clarification - Case Study <a href="#">PGC Orientation</a> Slide 9</li> <li>• BP/AP 7.16 Naming and Memorials – Changes led by Facilities Committee workgroup</li> <li>• Board Policies &amp; Administrative Procedures – how items are generated</li> </ul> <p>Comment from J Carlin: thanked Kristin Charles for the presentation</p> <p>Mitra Sapienza:  <a href="https://www.ccsf.edu/sites/default/files/2021/document/BP-2-34.pdf">https://www.ccsf.edu/sites/default/files/2021/document/BP-2-34.pdf</a></p>

		No public comments.
	c) Chapter 2 and 3 Board Policies <a href="#">LINK</a> (First Read)	<p>Kristin Charles</p> <ul style="list-style-type: none"> <li>• These are Board Policies within Chapter 2 and 3 Asking for a review at this time Chapter 1 – may be some changes that the Board</li> </ul> <p>Question from Mitra Sapienza: Email typos to Kristin Charles? Answer: Yes</p> <p>Question from Chris Brodie: Piece them out or all will go together? Answer: this will go for expedited review</p> <ul style="list-style-type: none"> <li>• Kristin Charles will send additional information</li> </ul> <p>Maria Salazar-Colon raised a concern about classified staff participation on faculty hiring committees.</p> <p>Response from Mitra Sapienza: will bring this as a priority to the constituent groups.</p> <p>Comment from Chris Brodie: Agreed and happy to hear that it will be a priority</p> <p>No public comments.</p>
9	New Business	
	a) COVID Policies and Practices (Discussion/Possible Action Item)	<p>Michael Snider made a motion that the Health and Safety Committee becomes a group that makes recommendation to this body regarding CCSF communicable diseases policies and practices, which will ultimately go to the Chancellor for consideration. The motion was seconded by Angelica Campos.</p> <p>The motion passed.</p>

		<p>This recommendation will be forwarded to the Chancellor.</p> <p>No public comments.</p>
	<p>b) <a href="#">Draft Equity Plan 2022-2025</a> (First Read/Information and potential discussion)</p> <ul style="list-style-type: none"> <li>• <a href="#">Feedback form for the Draft Equity Plan 2022-2025</a></li> </ul>	<p>Tessa Brown</p> <ul style="list-style-type: none"> <li>• Equity means promoting just and fair including and creating conditions in which everyone can participate, prosper and reach their full potential</li> <li>• SEA goal: The Student Equity and Achievement Program support California Community Colleges in advancing the system-wide goal to boost achievements of all students</li> <li>• SEA Metrics <ul style="list-style-type: none"> <li>○ Access – successful enrollment</li> <li>○ Completion of transfer-level Math and English in 1 year</li> <li>○ Retention from primary to secondary term</li> <li>○ Graduation</li> <li>○ Transfer</li> </ul> </li> </ul> <p>Comment from J Carlin: appreciated Tessa Brown’s work.</p> <p>Comment from Angelica Campos: Good job, Tessa and team! Proud of the equity plan and for all the feedback on the plan!</p> <p>Comment from Chris Brodie: extended his kudos and appreciation.</p> <p>No public comments.</p>
	<p>c. CCSF Institutional Effectiveness and Partnership Initiative – Partnership Resource Team (IEPI PRT) Visit (Information) • Visit 1: Monday, October 3</p>	<p>Lisa Cooper Wilkins</p> <ul style="list-style-type: none"> <li>• IEPI visit 1 is scheduled for October 3, 2022</li> <li>• A technical assistance team, comprised of 9-12 individuals that include colleagues from other California Community Colleges, are here to</li> </ul>

		<p>provide support around three areas of focus as outlined in the original letter of interest</p> <ul style="list-style-type: none"> <li>• The team will be listening during the first visit and will not offer recommendation until the second visit on November 14, 2022</li> <li>• There will be an opportunity to apply for up to \$200,000 in funding</li> <li>• If there is an interest in participating in the visit, please contact Dr. Cooper Wilkins at <a href="mailto:studentaffairs@ccsf.edu">studentaffairs@ccsf.edu</a></li> </ul> <p>No public comments.</p>
10	Standing Committee Reports	
	<ul style="list-style-type: none"> <li>• No reports</li> </ul>	No public comments.
11	Future Agenda Item	
12	Adjournment	Moved and seconded to adjourn the meeting at 5:07 PM

**PGC Meeting  
Summary of Actions Taken on September 15, 2022**

<b>Agenda Item</b>	<b>Action Taken</b>
Adoption Budget	Information item only
Review of Constituent Engagement Process	Information item only
Board Policies Chapter 2 and 3	Information item only
COVID Policies and Practices (Discussion/Potential Action Item)	The Council members made a motion that the Health and Safety Committee becomes a group that makes recommendation to this body
Draft Equity Plan	Information item only
CCSF Institutional Effectiveness and Partnership Initiative – Partnership Resource Team (IEPI PRT) Visit	Information item only

**Unfinished Business:**

<b>Agenda Item</b>	<b>Action Taken</b>
Chapter 2 and 3 Board Policies LINK (First Read)	The item will come back for Second Read

Minutes by AD