



PGC Budget Committee Meeting

April 25, 2023 1:00 PM – 3:00 PM

MINUTES

Member of Budget Committee: John Al-Amin (Chair), Erin Denney (A), Guillermo Villanueva (A) Susan Atwood (F), Ekaterina (Katia) Fuchs (F), Jessica Buchsbaum (F), Maria Salazar- Colon (C), Michael Snider (C), David Delgado (C), Emily Oryall (S), Samin Amin (S)

Alternates: John Halpin (A), Anthony Tave (A) , Maria D’Souza (A), E. Simon Hanson (F), Doug Orr (F) Vaishali Jogi (C), Linda Liu (C), E, Athena Steff (C) Shannon Rouchon (S)

Members Present: John Al-Amin (Chair), Erin Denney (A), Guillermo Villanueva (A) , Susan Atwood (F), Ekaterina (Katia) Fuchs (F), Jessica Buchsbaum (F), Michael Snider (C), David Delgado (C),

Members Absent: Maria Salazar- Colon (C), Samin Amin (S)

Meeting Called to Order at 1:07 PM

No.	Item	Discussion/Outcome	Follow-up/Individual Response
1.	Roll Call	Roll call was taken.	VCFA Office Rep.
1.	Approval of agenda	Dr. Al-Amin asked for a motion to approve the agenda. Katia Fuchs moved to approve the agenda. Erin Denney seconded the motion. Susan Atwood expressed her disappointment that the PGC Budget Committee did not meet in March, in the interim the Chancellor had a meeting to discuss the multi-year budget and the 5 year plan. She continued to express her disappointment about documents that she does not see on the PGC Budget committee agenda. She wanted to be abstained from vote. Agenda approved with two abstained from the vote.	Chair
2.	Approval of Minutes <ul style="list-style-type: none"> • February 28, 2023 	Dr. Al-Amin asked for a motion to approve February 28, 2023, minutes. No motion was made. February 28, 2023 meeting minutes will be at the next upcoming meeting for approval.	Chair
3.	Public Comment	<ul style="list-style-type: none"> • No public comment 	
4.	Report from Constituent Groups	<ul style="list-style-type: none"> • Associated Students – No report. • Academic Senate • Admin Association – No Report. • AFT – Susan Atwood wanted to share her disappointment that she does not see the multi- 	

		<p>year budget, which was discussed at the last Board of Trustee’s meeting. She continued to expressed her concerns about the timing of having these meetings.</p> <ul style="list-style-type: none"> • Classified Senate – No Report. • SEIU – No Report. 	
5.	<p>New Items</p> <ul style="list-style-type: none"> • Other Post-Employment Benefits (OPEB) update from Total Compensations Systems, Inc. • CCSF- 311 2nd Quarter Report • Departmental U Funds Report 	<ul style="list-style-type: none"> • Dr. Al-Amin provided an OPEB update by presenting the Total Compensation Systems, Inc. Actuarial study. He explained the key results and the summary of GASB 75 accounting results and the changes in net OPEB Liability. He stated that at the upcoming Board of Trustee’s meeting, the Actuary will be attending for questions and he suggested that he could arrange the Actuary to present to the PGC Budget Committee if the committee chooses. • Dr. Al-Amin highlighted the CCSF-311 2nd Quarter Report. He explained that there is no specific issues with our total and restricted revenue, everything in terms of expenditures is on par. • Dr. Al-Amin highlighted the Departmental U Fund Reports and explained that moving forward these reports will be generated to create a dashboard to provide the information moving forward. Committee Alternate Hanson thanked VCFA for his efforts with generating the document for review. He asked how this document is going to guide or be included along with overall departmental budgets for instruction, to have that conversation about where to put our future resources. Dr. Al-Amin explained that in MYRAM allows users to go in and input code information, including all funds which would give a department a specific view of all funds that are involved in that department. He stated that all departments should have access if not he would help to get the access and assistance that is needed. 	
6.	<p>Standing Items</p> <ul style="list-style-type: none"> • District Financial Report Monthly Report as of March 2023 	Dr. Al-Amin provided an overview of the District financial monthly March report.	Chair
7.	Adjournment	Committee members expressed their concerns about the multi-year budget documents, which was at the previous Board of Trustee’s meeting, which discusses the 5-year plan. They were hoping to review the documents at this meeting. Dr. Al-Amin was explaining to the committee that there is a timing issue within this meeting to comparison to the Board of Trustee’s meetings. He explained that the DBO is working	Chair

		<p>on next fiscal year plan, and suggested that we could agenize the multi-year budget at the next meeting. Committee members expressed their concerns about the format of the PGC Budget Committee Meetings and about the duration. Further discussion occurred about how budget is allocated, how the components of budgets work and prepared, and how to move forward. Dr. Al-Amin suggested to that the committee could work towards having a value statement with recommendations moving forward. Further discussion took place about moving the PGC Budget Committee meeting date to May 16, 2023, 1-3pm. Dr. Al-Amin stated that meeting date/time would work and notification would be sent out regarding the modification.</p> <p>Meeting adjourned at 2:30PM.</p>	
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