

**SAN FRANCISCO COMMUNITY COLLEGE DISTRICT
ADMINISTRATIVE PROCEDURE MANUAL**

Title: Multiple and Overlapping Enrollments	Number: AP XXX
Legal Authority: Title 5 Section 55007	CCLC Number: AP 4226

A student may not enroll in two or more sections of the same credit course during the same term unless the length of the sections provide that the student is not enrolled in more than one section at any given time.

A student may not enroll in two or more credit courses where the meeting times for the courses overlap, unless:

- The student provides a valid justification, other than scheduling convenience, of the need for an overlapping schedule.
- An appropriate School Dean approves the schedules.
- The Office of the School Dean maintains documentation describing the justification for the overlapping schedule and showing that the student made up the hours of overlapping in the course partially or wholly not attended as scheduled at some other time during the same week under the supervision of the instructor of the course.

Recommended by Participatory Governance Council: Month Day, 2022

Approved by Chancellor: Month Day, 2022

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