

## Facilities Committee Meeting Minutes – April 26, 2021

### 1. Call to Order

The meeting of the Facilities Committee (FC) was called to order by AVC Vasquez at **1:02 PM**. In response to the COVID-19 crisis, this meeting was held via video conference.

#### **FC Members/Alternates Present:**

Administrators: Alberto Vasquez (Chair), Torrance Bynum, Ilona McGriff, Darryl Dieter

Faculty: Steven Brown (co-Chair), Wynd Kaufmyn, Madeline Mueller

Classified Staff: Maria Salazar-Colon, Athena Steff

Students: Brenna Stroud

Unrepresented: Tim Ryan

#### **Committee Alternates:**

Administrators:

Faculty:

Classified Staff: Andrew Ciscel, Michael Snider, Karl Gamarra

Students: Vacant

Unrepresented: Vacant

#### **Not Present:**

Administrators: David Yee (alternate)

Faculty: Alan D'Souza, Lennis Carlson

Classified: Jeffrey Kelly

Students: Stephanie Yang

Unrepresented:

Resources: John Watkins, Mike Wilkins

### 2. Approval of Agenda

- a. Motion to approve by Steven Brown, 2<sup>nd</sup> by Maria Salazar-Colon.
  - i. Brenna Stroud said there's nothing about conduct as previously discussed.
  - ii. Harry Bernstein pointed out there is no item for "comment from the chancellor" regarding the dismissal of McCarthy on the agenda as previously discussed. Chair Vasquez stated that the Chancellor has declined any further public comment other than what has already been made.
  - iii. Vote: no votes against. Brenna Stroud abstained. Agenda approved.

### 3. Approval of Minutes

- i. 2/22/21 Harry Bernstein objected that his changes had not been made. Vote on these minutes postponed for next meeting.
- ii. 3/22/21 – Motion to approve by Steven Brown, 2<sup>nd</sup> by Darryl Dieter. Minutes approved.

### 4. Public Comment – Items not on the agenda.

**NOTE:** Only comments submitted in writing prior to the meeting and in compliance with the requirements are presented verbatim in the meeting minutes. Any other information presented here is a topic summary only. Complete comments are available in the Zoom recording of the meeting.

- a. Harry Bernstein made comments requesting the Chair contact Rueben Smith regarding 1550 Evans. AVC Vasquez agreed to address this topic at next month's meeting.

#### 5. Associate Vice Chancellor Report – Return to Campus – Alberto Vasquez

- a. We are planning the next wave of on-campus registration for Summer and Fall programs. We have new documents to streamline the process. We don't have all the details yet but are continuing with plans to return following DPH recommendations.
  - i. Steven asked if we are moving to state requirements instead of county. AVC has not heard this.
  - ii. In response to an inquiry from Steven Brown, AVC said there are addenda that includes volunteers being added to existing approved plan.
  - iii. Madeline Mueller inquired about board agenda action item regarding opening campus B64 - resolution to return students to campus and how it combines with other efforts.
  - iv. Wynd Kaufmyn asked if we can have more sections with smaller classes to accommodate social distancing. The Chair indicated that is an Office of Instruction issue, not in the purview of the facilities committee.

#### 6. Associate Vice Chancellor Report – Construction Projects – Alberto Vasquez

- a. STEAM going well, wrapping up schematic design. Providing estimate at that design phase. Questions came up regarding Physics.
- b. Student Success Center submitted design drawing and will be submitting an estimate as well.
- c. Discussion of Monument Sign.
- d. DRT – RFP issued to 3 teams. Due May 25. Will be reaching out to Deans & Department heads & steering committees in the next couple of days to schedule times to review.
- e. Evans Sprung center finishing up – low voltage. Town halls continue as well as weekly BUG meetings.
- f. 750 Eddy – project has been moved forward in design, currently in DSA being reviewed. Should be done in Fall.
- g. Infrastructure project on Ocean discussed. See Zoom recording for additional detail.
- h. Small courtyard in Creative Arts being repaved. John Adams fire tower construction moving forward hoping to complete by June/July. Received accreditation for the fire department program.
- i. Michael Snider questioned issue of parking at John Adams, is that being addressed? AVC Vasquez responded that parking will be returned after construction of fire tower and storage shed.
- j. Brenna Stroud asked if low voltage project add to cost? AVC – yes. Sprung structure decision was made over a year and a half ago. Low voltage hasn't been bid out yet. Brenna Stroud expressed the Evans BUG process isn't working well for input, concerns about budget. AVC responded we are still working out BUG issues as we go. Budgets are normally 70/30 between construction and design/planning.
- k. Steven Brown – he's getting questions about where did our whales go? Chair agreed to address this for the next meeting. Met with Mike re: patio resurface at Creative Arts and some trees that have to come out. Monterey pine needs removal because of disease and looking for alternatives.

#### 7. Buildings & Grounds Director's Report – Mike Wilkins

- a. One of the side effects of COVID is a lot more graffiti, which is keeping the painters busy. Feel free to report anything you find.
- b. Getting to time of year when plumbing (backflow) is being tested. There is always a chance of water service interruption but should be very minimal and we are trying hard to avoid that.
- c. In the process of getting pricing/availability for new type of air filters that will be replacing current items. Everybody wants these so lead time is 6-8 weeks *after* we have approval. This is part of the R2C effort.
  - i. Michael Snider commented about Creative Arts bathroom in lower level – concerns about students having to go upstairs
  - ii. Michael Snider commented tarp is coming down in Child Development, which was expensive to put up. Needs to be fixed or will result in \$\$ cost.

- iii. Madeline Mueller commented HVAC systems historically relied on fresh air. Are the systems stabilized enough that filters will work? Mike Wilkins replied we are only replacing in buildings that already have existing systems. Those with windows will continue to use window ventilation.
- iv. Brenna Stroud inquired if places relying on fresh air will have fans. Mike Wilkins responded that we are trying to deal with areas of low/no ventilation as we become available again.
- v. Madeline Mueller requested a list of buildings that have filters.
- vi. Athena Steff commented that way back we were promised a list/schedule of filters and changing filters.

## 8. Old Business

- a. Program Review Facilities Priorities Update
  - i. We won't take time today because we were not able to have a meeting. Will report at next meeting.
- b. Architect Selection/Nominating Committee
  - i. Thank you everyone who participated in the last months. We still have Science coming up – working on timing. Also a small item – Fashion Move – that is pending. Will be sending out info.
- c. Diego Rivera Mural Update
  - i. Chancellor made a comment at last week's meeting that they were able to remove a panel, which is a "big deal". When installed it was integrated into the wall structure. Panels will be reinforced prior to moving to ensure integrity and safe moving. It's a complex process. It will be shown at SF MOMA in June.
  - ii. Harry Bernstein made comments regarding SF MOMA contract for the mural.
- d. 5- Year Plan update
  - i. Links to last year's plan and relevant documents were provided and briefly reviewed by AVC Vasquez. This is updated annually.
  - ii. Some items on the list will need to be prioritized.
- e. EIR update
  - i. Continuing to respond to questions that came in during public comment period. Next PGC meeting is 5/13, so targeting June Participatory Governance Committee for approval.

## 9. New Business

- a. Aircraft Maintenance Move to Evans – Torrance Bynum
  - i. As AVC Vasquez mentioned we are in the midst of working with consultants and looking at plans. Looking at possibilities (see recording). EIR is still pending, which is a major part of this decision. Consultants provided a date of mid-May for report. In the meantime we are continuing discussion and working with Aviation faculty. There have been several requests about what alternatives are being looked at. Last year we had a consultant working on it.
- b. List of alternative facilities for Aeronautics Program – Torrance Bynum
  - i. Shared 2020 list via screenshare. In 2020 the team came up with a list with rent, size address etc.
  - ii. Shared 2021 list via screenshare. Went back out and priced a number of additional. Also looked at purchasing instead of leasing. Question of whether we can buy with bond fund that was never answered. This will be on the agenda for next meeting. This is a Cabinet/Chancellor level decision/discussion. This list was done by Mark Swerling, who is no longer working with the district.
- c. Board items – Operational
  - a. Rush Field item reviewed. Change in pricing, but still under budget.

- d. Board items - recommendations
  - i. Downtown agenda item – bidding currently. This is a city code issue to prevent shutdown.
  - ii. Motion to move forward by Steven Brown, 2<sup>nd</sup> by Brenna Stroud. No nay or abstentions.
  
- e. Student Mural – presentation by Students & Works of Art Committee
  - i. Eira Kien & Teresa Benson gave presentation. Proposal to put in mural along Ocean Ave. Funding should not be a problem between crowdfunding and fundraising. Have a location in mind but still exploring options.
  - ii. Approval in concept by AVC – We Get Free Together Mural – that facilities committee will support, with proviso it be brought back once location determined and reviewed for content/diversity. Motion made by Wynd Kaufmyn, 2<sup>nd</sup> Brenna Stroud. No nays or abstentions. Motion passed.

**10. Future Business**

- a. Call for agenda items
- b. Building/Space inventory – to be presented in August/September
- c. 1550 Evans/Southeast Update
- d. Civic Center Update – 750 Eddy (to be included in AVC report)

**11. Adjournment** – Meeting adjourned at 3:05 PM