

**PARTICIPATORY GOVERNANCE COUNCIL
COMMITTEE DESCRIPTION AND PURPOSE**

- I. **COMMITTEE NAME:** Planning Committee
- II. **TYPE OF COMMITTEE:** Standing Committee (per Administrative Procedures 2.07)
- III. **MEMBERSHIP (NUMBER OF MEMBERS, TERMS AND TERM LIMITS):**
 - a) 3 Students (Appointed by Associated Students Executive Board)
 - b) 3 Faculty (Appointed by Academic Senate)
 - c) 3 Classified Staff (Appointed by SEIU)
 - d) 3 Administration (Appointed by Chancellor, after consultation with Administrative Council)
- IV. **COMMITTEE CHAIR(S):** Dean of Institutional Effectiveness
- V. **GOAL:** Improving the institutional effectiveness at the unit-level and in the College overall through evaluation and integrated planning to better support student learning and student achievement.
- VI. **PURPOSE AND RESPONSIBILITIES:**
 - a) Oversees and coordinates institutional assessment, SLO, evaluation, program review, and planning activities designed to document and improve institutional effectiveness assuring that they are broad-based and offer opportunities for input by appropriate constituencies (I.B.1, I.B.2, I.B.8)
 - b) Supports ongoing integration of unit assessment and planning activities, institutional planning processes, and College budget to improve student learning and student achievement (I.B.4, I.B.9)
 - c) Conducts annual review of benchmarks and effectiveness measures in order to assess the institution's progress toward its goals and facilitate continuous improvement (I.B.3, I.B.5)
 - d) Determines standard data reports needed including data disaggregated by subpopulations of students and by program types to support and evaluate accomplishment of the mission through effective planning and assessment activities for all College units (I.B.5, I.B.6)
 - e) Assesses the College's policies and practices through systematic review of their effectiveness in supporting academic quality and accomplishment of mission (I.B.7)
- VII. **ACCJC – ACCREDITATION STANDARDS TO WHICH COMMITTEE CONTRIBUTES:**

Most pointedly IB but nearly all standards have direct implications for planning (1A) or include planning as a component (IIA, IIB, IIC, IIIA, IIIB, IIIC, IIID).
- VIII. **MEETING DAY AND TIME:** 1st Monday each month, 3-5pm
- IX. **MEETING FREQUENCY:** Monthly